**PART C – SAMPLE NOTICE OF TERMINATION FOR RENT ARREARS**

To: (insert name of tenant(s))

Your tenancy at the dwelling of: (insert address of rented dwelling: Town, County, Eircode)

(Insert Registration Number RT)

will terminate on: (insert date)

***(Please see Step 6 (Service of Notice of Termination) for the termination notice period relevant to your tenancy. Note: In respect of a Notice of Termination, for counting purposes, day 1 of the notice period begins on the day immediately following the date of service of the notice. The RTB recommends that you give additional days when calculating the required notice period to ensure sufficient notice is provided).***

You must vacate and give up possession of the dwelling on or before the termination date.

The reason for the termination of the tenancy is due to the breach of tenancy obligations in that you have failed to pay rent on the dates it fell due for payment.

You have the whole of the 24 hours of the termination date to vacate and give up possession of the above dwelling.

Any issue as to the validity of this notice or the right of the landlord to serve it, must be referred for dispute resolution to the Residential Tenancies Board under Part 6 of the Residential Tenancies Acts 2004 to 2020 within 28 days from the date of receipt of it.

This notice is served on: (insert date)

Signed:

(insert signature of Landlord or Authorised Agent)

Dated: (insert date)

**Copying\*:** The Residential Tenancies Board by post to PO Box 47, Clonakilty, County Cork or by email to [rentarrears@rtb.ie](mailto:rentarrears@rtb.ie).

\**Note: You must serve a copy of the Notice of Termination on the Residential Tenancies Board on the same date as you serve it on the tenant(s). If you do not do this, then the Notice of Termination shall be deemed to be invalid.*

The RTB respects your privacy and is committed to complying with Data Protection law. For information on how the RTB handle your personal data, please refer to the RTB Privacy Statement at https://www.rtb.ie/privacy-statement