**PART B – SAMPLE WARNING NOTICE FOR RENT ARREARS**

To: (insert name of tenant(s))

This notice relates to your tenancy of the dwelling at:

(insert address of rented dwelling)

(Town, County, Eircode)

(Insert Registration Number RT)

Current rent amount: (insert rent amount)

Rent is paid: Weekly Monthly Annually

You have failed to pay rent in accordance with your obligations under the Residential Tenancies Acts 2004 to 2020.

As of today, the (insert date) you owe rent arrears of € (insert amount).

###### *(Please ensure the correct amount of arrears due at the time the warning notice is served is provided).*

Failure to pay 100% of the monies owed by the expiry of the 28 days\* entitles me to terminate your tenancy by serving a Notice of Termination on you.

This warning notice is served on: (insert date)

Signed:

(signature of Landlord or Authorised Agent)

Dated: (insert date)

**Copying:** The Residential Tenancies Board by post to PO Box 47, Clonakilty, County Cork or by email to [rentarrears@rtb.ie](mailto:rentarrears@rtb.ie).

\**Note: in accordance with section 11 of the 2020 Act, tenants should be given a minimum 28 days to pay the rent arrears.*

The RTB respects your privacy and is committed to complying with Data Protection law. For information on how the RTB handle your personal data, please refer to the RTB Privacy Statement at <https://www.rtb.ie/privacy-statement>